



Valerie Romo

District Clerk

Ward County

P.O. Box 440

Monahans, Texas 79756

Phone: (432) 943-2751

Fax: (432) 943-3810

******* PASSPORTS *******

NEED TO BRING:

1. CERTIFIED COPY OF BIRTH CERTIFICATE OR NATURALIZATION CERTIFICATE
(CERTIFICATE GETS MAILED WITH APPLICATION)
2. CURRENT/VALID ID OR DRIVERS LICENSE (NO PAPER COPY)
3. MONEY ORDER OR CHECK MADE TO US DEPARTMENT OF STATE
(EVERY APPLICATION NEEDS ITS OWN MONEY ORDER OR CHECK)

ROUTINE SERVICE (10-13 WEEKS)

BOOK FEE

ADULT 16 & OLDER (MONEY ORDER OR CHECK) \$130.00

MINOR 15 & UNDER (MONEY ORDER OR CHECK) \$100.00

CARD FEE

ADULT 16 & OLDER (MONEY ORDER OR CHECK) \$30.00

MINOR 15 & UNDER (MONEY ORDER OR CHECK) \$15.00

EXPEDITE SERVICE (7-9 WEEKS)

BOOK FEE

ADULT 16 & OLDER (MONEY ORDER OR CHECK) \$190.00

MINOR 15 & UNDER (MONEY ORDER OR CHECK) \$160.00

CARD FEE

ADULT 16 & OLDER (MONEY ORDER OR CHECK) \$90.00

MINOR 15 & UNDER (MONEY ORDER OR CHECK) \$75.00

****BOTH PARENT'S SIGNATURES ARE REQUIRED FOR CHILDREN 15 & UNDER****

DISTRICT CLERK EXECUTION FEE: \$35.00 CASH OR CHECK

PLEASE BRING YOUR PICTURE (PICTURE CAN BE TAKEN AT CVS PHARMACY OR WALGREENS)