CASH BASIS FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT

> FOR THE YEAR ENDED DECEMBER 31, 2012

## OFFICE OF THE TREASURER WARD COUNTY, TEXAS CASH-BASIS FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED DECEMBER 31, 2012

# TABLE OF CONTENTS

<u>Exhibit</u>		<u>Page</u>
	Independent Auditor's Report	1
	Management's Discussion and Analysis	3
	Cash Basis Financial Statements	
	Government Wide Statements:	
A-1	Government-Wide Statement of Cash Balances	9
B-1	Government-Wide Statement of Cash Receipt and Disbursement Activities	10
	Governmental Fund Financial Statements:	
C-1	Cash Basis Balance Sheet	14
C-2	Statement of Receipts, Disbursements and Changes in Cash Fund Balance	15
C-3	Budgetary Comparison Statement - General Fund	17
C-4	Budgetary Comparison Statement - New Construction Fund	19
	Proprietary Fund Financial Statements:	
D-1	Cash Basis Balance Sheet	20
D-2	Statement of Receipts, Disbursements and Changes in Cash Balances	21
	Notes to the Financial Statements	22
	Statement of Collections and Distribution of Ad Valorem Taxes	38
	Combining Statements	
	Non-major Governmental Funds:	
E-1	Combining Cash Basis Balance Sheet	39

## OFFICE OF THE TREASURER WARD COUNTY, TEXAS CASH-BASIS FINANCIAL STATEMENTS AND INDEPENDENT AUDITOR'S REPORT FOR THE YEAR ENDED DECEMBER 31, 2012

# TABLE OF CONTENTS (continued)

<u>Exhibit</u>		<u>Page</u>
E-2	Combining Schedule of Receipts, Disbursements and Changes in Cash Fund Balance	45
F-1	Non-major Enterprise Funds: Combining Cash Basis Balance Sheet	51
F <b>-</b> 2	Combining Schedule of Receipts, Disbursements and Changes in Cash Fund Balance	52
	Internal Service Funds	
G-1	Combining Cash Basis Balance Sheet	53
G-2	Combining Schedule of Receipts, Disbursements and Changes in Cash Fund Balance	54
	Agency Funds	
H-1	Combining Schedule of Cash Balances	55
	Other Information Required by Government Accounting Office	
	Report on Internal Control over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in	
	Accordance with Government Auditing Standards	56
	Schedule of Findings and Responses	58
	Schedule of Status of Prior Findings	59
	Corrective Action Plan	60

Terry R. Smith, C.P.A. Rocky L. Rives, C.P.A.



**SMITH & RIVES. PC** 

Certified Public Accountants

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## INDEPENDENT AUDITOR'S REPORT

To the Honorable Judge and Members of the Commissioners' Court of Ward County, Texas

We have audited the accompanying financial statements of the Office of the County Treasurer, Ward County, Texas, as of and for the year ended December 31, 2012, and the related notes to the financial statements, which collectively comprise the Office of the County Treasurer, Ward County, Texas basic financial statements as listed in the table of contents.

#### Management's Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with the cash basis of accounting described in Note 1; this includes determining that the cash basis of accounting is an acceptable basis for the preparation of the financial statements in the circumstances. Management is also responsible for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error or fraud.

#### Auditor's Responsibility

Our responsibility is to express an opinion on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### Opinion

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position—cash basis of the governmental activities, the business-type activities, the aggregate discretely presented component units, each major fund, and the aggregate remaining fund information of the Office of the County Treasurer, Ward County, TX, as of December 31, 2012, and the respective changes in financial position—cash basis, thereof for the year then ended in accordance with the basis of accounting as described in Note 1.

#### **Basis of Accounting**

We draw attention to Note 1 of the financial statements, which describes the basis of accounting. The financial statements are prepared on the cash basis of accounting, which is a basis of accounting other than accounting principles generally accepted in the United States of America. Our opinion is not modified with respect to that matter.

1

#### Disclaimer of Opinion on Some Supplementary Information

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise the Office of the County Treasurer, Ward County, Texas basic financial statements. The management's discussion and analysis on pages 3 thru 8 are the responsibility of management and, is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the auditing procedures applied in the audit of the basic financial statements, and accordingly, we do not express an opinion or provide any assurance on it.

The Statement of Collections and Distribution of Ad Valorem Taxes, Combining Statements of Nonmajor funds, Combining Statements of Nonmajor Enterprise Funds, Combining Statements of Internal Service Funds, and Combining Schedule of Cash Balances of Agency Funds are the responsibility of management and were derived from and related directly to the underlying accounting and other records used to prepare the basic financial statements. Such information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records to prepare the basic financial statements or to the basic financial statements themselves, and other additional procedures in accordance with auditing standards generally accepted in the United States of America. In our opinion, the combining statements aforementioned are fairly stated in all material respects in relation to the basic financial statements as a whole.

#### Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated July 15, 2013, on our consideration of the Office of the County Treasurer, Ward County, Texas internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Office of the County Treasurer, Ward County, Texas internal control over financial reporting and compliance.

Smith & Thives PC

Smith & Rives, PC Monahans, TX July 15, 2013

# OFFICE OF THE COUNTY TREASURER WARD COUNTY, TEXAS MANAGEMENT'S DISCUSSION AND ANALYSIS AS OF DECEMBER 31, 2012

As administration of the Office of the County Treasurer of Ward County, Texas, we offer readers of the financial statements this narrative overview and analysis of the financial activities for the year ended December 31, 2012. We encourage readers to consider the information presented here in conjunction with the Independent Auditor's Report on page 1, and the County's Basic Financial Statements, which begin on page 9.

# SCOPE OF REPORT

The information contained in this report represents only the cash accounts and funds that the Office of the County Treasurer administers. Ward County has other cash accounts and funds that are not the responsibility of the Office of the County Treasurer. They are not included in this information. Therefore, when we refer to the "County" we are referring to only the funds for which the Office of the County Treasurer is responsible.

# BASIS OF ACCOUNTING

The Office of the Treasurer of Ward County, Texas prepared its financial statements on the cash basis of accounting which is a comprehensive basis of accounting other than Generally Accepted Accounting Principles (GAAP). In addition, the County also omits recording general fixed assets and infrastructure assets on the financial statements which is a departure from GAAP. Management budgets and records receipts and disbursements on a cash basis because it believes this comprehensive basis of accounting is more suitable to the efficient administration of a smaller government.

In recording the information that follows, the reader is asked to be aware of the use of cashbasis accounting. To facilitate reading, repetitive references to the accounting basis will not be made, but all financial data and financial statements referred to are cash basis, not GAAP.

# **FINANCIAL HIGHLIGHTS**

The County's cash fund balance increased by \$190,580 as a result of this year's operations. Cash fund balance of our business-type activity, Ward Memorial Hospital, decreased by \$443,451, or approximately (81%) and cash fund balance of our governmental funds increased by \$634,031, or approximately 6%. (Exhibit B-1)

During the year, the County accounted for receipts from governmental programs of \$17,997,115. That was \$3,962,249 more than the disbursements of governmental programs. (Exhibit C-2) This compares to last year when receipts exceeded disbursements by \$5,484,447. Total disbursements for the County's programs were \$14,034,866, while last year's cost was \$11,747,276. (Exhibit C-2)

The County's business-type activity's receipts, relating to Ward Memorial Hospital activities, decreased by \$1,353,206, or 16%, while disbursements decreased by \$599,333, or nearly 6%.

The General Fund ended the year with a cash fund balance of \$5,251,219, while last year's General Fund cash balance was \$5,903,391.

The resources available for appropriation were \$612,180 more than budgeted for the General Fund due primarily to the effects of increased property values experienced by the County's citizens and a more robust economy.

Actual disbursements were \$1,321,307 less than budgeted for the General Fund.

# **USING THIS ANNUAL REPORT**

This annual report consists of a series of financial statements. The government-wide financial statements include the Statement of Cash Balances and the Statement of Cash Receipt and Disbursement Activities (on pages 9-13). These provide information about the activities of the County as a whole.

Fund financial statements (starting on page 14) report the County's operations in more detail than the government-wide statements by providing information about the County's most significant funds. For governmental activities, these statements tell how services were financed in the short term as well as what resources remain for future spending. They reflect the flow of current financial resources, and supply the basis for tax levies and the appropriations budget. For proprietary activities, fund financial statements tell how services of the Hospital were provided to patients and how the services receipts covered the disbursements for the services.

The notes to the financial statements (starting on page 22) provide narrative explanations or additional data needed for full disclosure in the government-wide statements or the fund financial statements.

The combining statements for non-major funds, internal service funds and agency funds contain even more information about the County's individual funds.

# REPORTING THE COUNTY TREASURER'S OFFICE AS A WHOLE

The analysis of the Office of the County Treasurer's overall financial condition and operations begins on page 3. Its primary purpose is to show whether the accounts accounted for by the County are better off or worse off as a result of the year's activities. The Statement of Cash Balances includes all the cash accounts managed by the Office of the County Treasurer at the end of the year while the Statement of Cash Receipt and Disbursement Activities includes all the cash receipts and disbursements generated by the County's operations during the year.

Both of the government-wide financial statements distinguish functions accounted for by the County that are principally supported by taxes and intergovernmental receipts (governmental activities) from other functions that are intended to recover all or a significant portion of their costs through user fees and charges. The major governmental activities of the County include Judicial, Administration (Courthouse), Public Safety, Highway and Street, Culture and Recreation, and Legal Compliance.

These two statements report the County's cash balances and changes in them. The County's cash basis fund balance provides one measure of the County's financial health, or financial position. Over time, increases or decreases in the County's cash basis fund balances are one indicator of whether its financial health is improving or deteriorating. To fully assess the overall health of the County, however, you should consider non-financial factors as well, such as changes in the County's property tax base or the condition of the County's facilities.

In the Statement of Cash Balances and the Statement of Cash Receipt and Disbursement Activities, we divide the County into two kinds of activities:

Governmental Activities: Most of the County's basic services are reported here. Property tax, state and federal grants, charges for services and fines finance most of these activities.

Business-type Activities: The County charges fees to patients and federal and state agencies such as Medicare and Medicaid to help it cover all or most of the cost of services it provides in the Hospital Operating Fund.

Reporting the County's Most Significant Funds

Fund Financial Statements

The fund financial statements begin on page 14 and provide detailed information about the most significant funds – not the County as a whole. Laws and contracts require the County to establish some funds, such as grants received from a government agency. The County's administration establishes many other funds to help it control and manage money for particular purposes. The County's two kinds of funds – governmental and proprietary – use the cashbasis of accounting.

Governmental Funds: Most of the County's basic services are reported in governmental funds. The governmental fund statements provide a detailed short-term view of the County's general operations and the basic services it provides.

Proprietary Funds: The County reports the activities for which it charges users in proprietary funds using the cash-basis of accounting.

# **GOVERNMENT-WIDE FINANCIAL ANALYSIS**

Our analysis focuses on the cash fund balance (Table I) and changes in cash fund balance (Table II) of the County's governmental and business-type activities.

Cash fund balances of the County's governmental activities were \$12,006,924 at December 31, 2012. Unrestricted cash balances – the part of Cash fund balance that can be used to finance day-to-day operations without constraints established by enabling legislation, or other legal requirements – were \$5,251,219 at December 31, 2012.

Cash fund balances of the County's business-type activities were \$102,659 at December 31, 2012.

		Cash Fund Ba	alanc	e				
	Governmental Activities			Business-type Activities				
		2012		2011		2012		2011
Unrestricted cash and cash equivalents Cash Equivalents-CDs Restricted cash and cash equivalents	s 	10,990,910 500,050 515,964	\$	10,205,172 500,050 670,816	\$	102,659 - -	\$	546,110 - -
Total assets	<u> </u>	12,006,924	\$	11,376,038	5	102,659	\$	546,110
Fund Balance Other Restricted Fund Balance Unrestricted	\$	1,121,942 10,884,982	\$	670,816 10,705,222	\$	- 102,659	\$	546,110
Total Net Assets	<u>s</u>	12,006,924	\$	11,376,038	\$	102,659	\$	546,110

#### Table I Cash Fund Balance

## Table II Changes in Cash Balance

	Governmental Activities				Business-t	lype Activities		
		2012		2011		2012	<u>,,,,,</u>	2011
Receipts:								
Program Receipts:								
Charges for Services	\$	1,015,208	\$	1,079,965	\$	6,911,840	\$	7,930,463
General Receipts:								
Ad-Valorem Taxes		14,106,998		14,399,113		-		-
Hotel/Motel Tax		73,625		-		-		-
Sales taxes		55,861		32,268		-		-
Grants & Contributions		699,454		506,304		58,387		1,511
Licenses and permits		333,185		313,510		-		-
Miscellaneous		1,683,091		874,730		44,242		552,280
UPL Sweep		-		-		116,579		-
Sale of Real & Personal Property		65,112		•		-		-
Investment Earnings		29,693		25,833		762		629
Total Receipts	\$	18,062,227	\$	17,231,723	<u>\$</u>	7,131,810	\$	8,484,883
Disbursements:								
Cost of medical services	\$	-	\$	-	\$	9,636,261	\$	10,235,594
General Government		3,293,865		3,820,084		-		-
Public Safety		2,320,710		1,883,143		-		-
Highways and Streets		2,022,693		2,202,595		-		-
Culture and Recreation		1,390,260		1,173,052		-		-
Indigent Assistance		280,311		251,625		-		•
Emergency Medical Services		787,952		852,780		-		-
County and District Clerks		508,484		463,421		•		-
Sanitation (Water/septic system)		-		-		-		-
County and District Attorneys		925,998		614,355		-		-
Justices of the Peace		313,914		252,312		-		-
Coliseum Renovations		-		116,037		•		-
Capital Outlay		2,007,837		-				
Miscellaneous		182,842		117,872				
Total Disbursements	\$	14,034,866	\$	11,747,276	\$	9,636,261	\$	10,235,594
Increase (decrease) is Cash Eurod Balance								
Increase (decrease) in Cash Fund Balance before transfers	s	4,027,361	\$	5,484,447	S	(2,504,451)	\$	(1,750,711)
	3	4,027,307	Ű	0,707,747	Ų	(2,004,401)	Ψ	(1,700,711)
Transfers		(3,393,330)		(3,108,909)		2,061,000		1,750,000
Increase (decrease) in cash fund balance	\$	634,031	\$	2,375,538	\$	(443,451)	\$	(711)
Prior Period Adjustment		(3,145)		-		-		-
Cash fund balance -January 1		11,376.038		9,000,500		546,110	<u> </u>	546,821
Cash fund balance - December 31	\$	12,006,924	\$	11,376,038	\$	102,659	<u>\$</u>	546,110

# CASH BASIS FINANCIAL STATEMENTS

The cost of all governmental activities this year was \$14,034,866. (Exhibit C-2) However, as shown in the Statement of Cash Receipts and Disbursement Activities on pages 10 and 11, some of the costs were paid by those who directly benefited from the programs (\$1,015,208) or by other governments and organizations that subsidized certain programs with grants and contributions (\$699,454).

# THE COUNTY TREASURER'S FUNDS

As the Office of the County Treasurer completed the year, its governmental funds (as presented in the cash-basis balance sheet on page 14) reported a combined fund balance of \$12,006,924, which is more than last year's total of \$11,376,038.

Over the course of the year, the Commissioners' Court made revisions to the County's budget. These budget amendments increased budgeted receipts by \$115,000 and increased budgeted disbursements by \$2,183,199.

# ECONOMIC FACTORS AND NEXT YEAR'S BUDGET AND RATES

The County's elected and appointed officials considered many factors when setting the fiscal year 2013 budget and tax rate. One of those factors is the economy and, in particular, the oil & gas industry. The price of crude oil and natural gas has been high over the course of the current year, which contributes heavily upon the valuation of properties on the mineral roll. The County's population has held steady in recent years, and it is possible that it may continue into the foreseeable future.

These indicators were taken into account when adopting the budget for 2013. Amounts available for appropriation in the budget are \$29,440,612 an increase of 8% under the final 2013 budget of \$27,293,388. Budgeted disbursements are expected to decrease by 13% to \$25,542,898 from \$29,407,583 in 2013. There is a budgeted inter-fund transfer from the General Fund to the Hospital Operating Fund for 2013 in the amount of \$1,900,000. Another budgeted transfer is from the General Fund to Medical Benefits for \$1,200,000 for 2013. The General Fund also has budgeted an inter-fund transfer to the New Construction Fund in the amount of \$3,775,000. The New Construction Fund balance is expected to continue to grow for the next few years via transfers from the General Fund so that the County will eventually have the funds required to construct a new County Convention Center.

If these estimates are realized, the County's budgetary General Fund Balance will remain unchanged by the close of 2013.

# CONTACTING THE COUNTY'S FINANCIAL MANAGEMENT

This financial report is designed to provide our citizens, taxpayers, customers, investors, and creditors with a general overview of the County's finances and to show the County's accountability for the money it receives. If you have questions about this report or need additional financial information, contact the County at the County Courthouse, 400 S. Allen St., Monahans, Texas, 79756.

# WARD COUNTY, TX STATEMENT OF CASH BALANCES DECEMBER 31, 2012

	Primary Government							
Data Control Codes		Governmental Activities		Business Type Activities		Total		
CASH ASSETS								
1010 Cash and Cash Equivalents	\$	10,990,910	\$	102,659	\$	11,093,569		
1030 Investments - Current		500,050		-		500,050		
Restricted Assets:								
1611 Temp. Restrictied Asset (specify)		515,964		-		515,964		
1000 Total Cash Assets		12,006,924		102,659		12,109,583		
CASH BALANCES								
3890 Restricted for Other Purposes		1,121,942		•		1,121,942		
3900 Unrestricted Net Assets		10,884,982		102,659		10,987,641		
3000 Total Cash Balances	\$	12,006,924	\$	102,659	\$	12,109,583		

# WARD COUNTY, TX STATEMENT OF CASH RECEIPT AND DISBURSEMENT ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2012

		Program Cash Receipts			
Data			Operating		
Control		Charges for	Grants and		
Codes	Disbursements	Services	Contributions		
Primary Government:					
GOVERNMENTAL ACTIVITIES:					
10 General Government	\$ 1,671,105	s -	s -		
12 Judicial	457,910	•	20,182		
14 Elections	33,962	-	20,102		
15 Financial Administration	324,840	-			
16 Define - General Government	366,700	-	-		
17 Define - General Government	270,980	90,540			
18 Define - General Government	100,229	•	-		
19 Other General Government Functions	68,139	•			
21 Police	947,159	29,000	-		
22 Fire Protection	257,611	•	-		
23 Corrections	57,468	-	20,946		
25 Jail	1,048,534	-	108,481		
26 Department of Public Safety	9,938	-	100,401		
31 Highways and Streets	2,022,693		12,614		
32 Sanitation		•	66,645		
33 County Clerk	300,699	382,801	00,000		
36 District Clerk	207,785	40,600	2,523		
37 Justice of the Peace	313,914	52,200	2,525		
38 County Attorney	221,133	11,600	20,182		
39 Constable	34,647		20,102		
40 Health and Welfare	704,865	-	262,710		
	187,818	_	62,966		
	787,952	334,237	11,627		
	79,071	554,257	11,027		
	11,031	-			
	81,462	_	7,752		
	603,379	15,400	1,152		
	169,780	35,473	_		
	43,102	-			
53 Museums 54 Pools	44,135	17,365	•		
55 Libraries	274,292	5,993	-		
56 Senior Citizens Center	249,884	5,775	102,824		
	4,934	_	102,024		
	754	_	-		
	12,629	-			
	38,495	-	-		
66 Economic Opportunity 80 Capital Outlay	1,938,313	-	•		
	69,524	-	-		
81 ORCA 90 Intergovernmental	18,000	•	•		
-	14,034,866	1,015,209	699,452		
Total Governmental Activities:		1,013,209			
BUSINESS-TYPE ACTIVITIES:					
701 Hospital Operations	9,587,554	6,911,840	58,387		
703 WMH UPL Sweep Account	48,707	•	-		
Total Business-Type Activities:	9,636,261	6,911,840	58,387		
TOTAL PRIMARY GOVERNMENT:	\$ 23,671,127	\$ 7,927,049	\$ 757,839		

Net (Disbursements) Receipts and Changes in Cash Balances Primary Government								
	Activities		Activities		Total			
5	(1,671,105)	s	-	s	(1,671,105)			
	(437,728)	-	-	-	(437,728)			
	(33,962)		-		(33,962)			
	(324,840)		-		(324,840)			
	(366,700)		•		(366,700)			
	(180,440)		-		(180,440)			
	(100,229)		-		(100,229)			
	(68,139)		-		(68,139)			
	(918,159)				(918,159)			
	(257,611)		-		(257,611)			
	(36,522)				(36,522)			
	(940,053)		-		(940,053)			
	(9,938)		-		(9,938)			
	(2,010,079)		-		(2,010,079)			
	66,645				66,645			
	82,102		-		82,102			
	(164,662)		•		(164,662)			
			-		(261,714)			
	(261,714) (189,351)		•		(189,351)			
	• • •		-		• • •			
	(34,647)		•		(34,647)			
	(442,155)		-		(442,155)			
	(124,852)		-		(124,852)			
	(442,088)		-		(442,088)			
	(79,071)		-		(79,071)			
	(11,031)		-		(11,031)			
	(73,710)		•		(73,710)			
	(587,979)		-		(587,979)			
	(134,307)		-		(134,307)			
	(43,102)		•		(43,102)			
	(26,770)		•		(26,770)			
	(268,299)		-		(268,299)			
	(147,060)		-		(147,060)			
	(4,934)		-		(4,934)			
	(754)		•		(754)			
	(12,629)		-		(12,629)			
	(38,495)		-		(38,495)			
	(1,938,313)		-		(1,938,313)			
	(69,524)		•		(69,524)			
	(18,000)		-		(18,000)			
	(12,320,205)	_	-		(12,320,205)			
	-		(2,617,327)		(2,617,327)			
	-		(48,707)		(48,707)			
_			(2,666,034)		(2,666,034)			
_	(12,320,205)		(2,666,034)		(14,986,239)			

# Net (Disbursements) Receipts and

#### WARD COUNTY, TX STATEMENT OF CASH RECEIPT AND DISBURSEMENT ACTIVITIES FOR THE YEAR ENDED DECEMBER 31, 2012

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			Program	Cash Receipts
Data Control Codes		Disbursements	Charges for Services	Operating Grants and Contributions
	Data Control Codes 5010 5120 5150 5600 5700 5800	General Receipts: Taxes: Property Taxes: Property Taxes, Levied for Ger Sales Taxes GrossReceipts Business Tax Grants and Contributions Not Restr Miscellaneous Revenue Investment Earnings Transfers In (Out)	·	
		Total General Revenues and Transfers Change in Cash Balanc Cash Balance - Beginning Prior Period Adjustment Cash Balance - Ending	c	

#### EXHIBIT B-I

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#### Net (Disbursements) Receipts and Changes in Cash Balances

tal
1,106,998
55,861
73,625
2,149
2,223,656
30,455
,315,925)
5,176,819
190,580
,922,148
(3,145)
2,109,583

•

# WARD COUNTY, TX CASH BASIS BALANCE SHEET GOVERNMENTAL FUNDS DECEMBER 31, 2012

Data Control Codes		General Fund	New Construction Fund		Other Funds	I	Total Governmental Funds
CASH ASSETS		<u></u>	•				
<ul> <li>1010 Cash and Cash Equivalents</li> <li>1030 Investments - Current</li> <li>Restricted Assets:</li> </ul>	\$	4,751,169 S 500,050	4,943,681 -	S	1,296,060 -	\$	10,990,910 500,050
1611 Temporarily Restricted Cash & Cash Equivalents		-	-		515,964		515,964
Total Cash Assets	s	5,251,219 \$	4,943,681	5	1,812,024	5	12,006,924
Cash Basis Fund Balances:							
3290 Other Restricted Fund Balance		-	-		1,121,942		1,121,942
3590 Other Assigned Fund Balance		-	4,943,681		690,082		5,633,763
3600 Unassigned Fund Balance		5,251,219			-	_	5,251,219
Total Cash Basis Fund Balances	\$	5,251,219 \$	4,943,681	\$	1,812,024	\$	12,006,924

#### WARD COUNTY, TX EXHIBIT C-2 STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH FUND BALANCE GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2012

Data			~ ·	New	~ •	Total
Control			General	Construction	Other	Governmental
Codes			Fund	Fund	Funds	Funds
RECEI	PTS:					
	xes:	<u>,</u>		<u>,</u>	e	* 11107.00
	roperty Taxes	S	13,373,346	s -	\$ 733,652	
	General Sales and Use Taxes		55,861	-	72 675	55,86 73,62
	iross Receipts Business Tax censes and Permits		333,185	-	73,625	333,18
			347,060	-	352,394	699,45
	ergovernmental Revenue and Grants arges for Services		883,421		131,787	1,015,20
510 Fin	-		593,216		101,707	593,21
-	rfeits		232	_	888,106	888.33
	vestment Earnings		20,706	6,072		29,69
	nts and Royalties		21,717	-	-,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,	21,71
	ntributions & Donations from Private Sources		2,040	-	107	2,14
	her Revenue		177,591		82	177,67
			15,808,375	6,072	2,182,668	17,997,11
5020 DISDUU	Total Receipts		19,000,919			
	RSEMENTS:					
Curr 010 Gei	ent: neral Government		1,671,105	-	•	1,671,10
	licial		454,671	-	3,239	457,91
	ections		33,962	-	•	33,96
	nancial Administration		324,840	-	•	324,84
	urthouse		106,360	-	260,340	366,70
	x/Assessor Collector		270,980	-	•	270,98
018 Ag	ricultural Extension Agent		100,229	•	-	100,22
1019 Ou	her General Government Functions		68,139	-	•	68,13
Pu	blic Safety:					
	Police		940,248	-	6,911	947,15
0022 F	ire Protection		257,611	-	-	257,61
0023 C	Corrections		49,718	-	7,750	57,46
0025 Ja	ail		1,048,534	-	•	1,048,53
0026 D	Department of Public Safety		9,938	•	-	9,93
	ghways and Streets		1,299,500	-	723,193	2,022,69
	unty Clerk		260,699	-	40,000	300,69
	strict Clerk		207,785	-	•	207,78
	stice of the Peace		313,914	•	- 8,640	313,91 221,13
	unty Attorney		212,493 34,647	-	0,040	34,64
	nstable		34,047	-	704,865	704,86
	strict Attorney		187.818		104,000	187,81
	alth 48		787,952		•	787,95
0042 EM 0043 He	alth & Welfare		107,752	-	79,071	79,07
	elfare		11,031	-	-	11,03
	ligent Legal Care		81,462	-	-	81,46
	liture and Recreation:					
	Recreation		603,379	-	-	603,37
	Parks		169,780	-	-	169.78
	Auseums		39,943	-	3,159	43,10
	Pools		44,135	-	-	44.13
	libraries		274,292	-	-	274,29
	Senior Citizens Center		249,884	-	•	249,88
	Emergency Management		4,934	-	•	4,93
059 4	-H Rifle Barn		754	-	-	75
	onservation and Development:					
	Conservation		12,629	-	• • • • • •	12.62
0066 E	Economic Opportunity		-	-	38,495	38,49
	ital Outlay:					
	pital Outlay		1,191,313	-	747,000	1,938,31
0081 OR			-	-	69,524	69.52
	rgovernmental:		18,000			18,00
	tergovernmental					
6030	Total Disbursements		11,342,679	-	2,692,187	14,034,86

#### WARD COUNTY, TX EXHIBIT C-2 (Cont'd) STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH FUND BALANCE GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2012

Data		New		Total
Control	General	Construction	Other	Governmental
Codes	Fund	Fund	Funds	Funds
1100 Excess (Deficiency) of Reccipts Over (Under) Disbursements OTHER FINANCING SOURCES (USES):	4.465,696	6,072	(509,519)	3,962,249
7912 Sale of Real and Personal Property 7915 Transfers In 8911 Transfers Out (Use)	65,112 520,768 (5,700,603)	- 1,000,000 -	- 812,428 (25,923)	65,112 2,333,196 (5,726,526)
7080 Total Other Financing Sources (Uses)	(5,114,723)	1,000,000	786,505	(3,328,218)
1200 Net Change in Cash Basis Fund Balance	(649,027)	1,006,072	276,986	634,031
0100 Cash Basis Fund Balance - Jan 1 (Beginning)	5,903,391	3,937,609	1,535,038	11,376,038
1300 Prior Period Adjustment	(3,145)	-	-	(3,145)
3000 Cash Basis Fund Balance - December 31 (Ending)	\$ 5,251,219	\$ 4,943,681	\$ 1,812,024	5 12,006,924

## WARD COUNTY, TX EXHIBIT C-3 SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH FUND BALANCE BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2012

Data						Ac	tual Amounts		ance With
Contr	rol		Budgeted Amounts				Cash Basis		al Budget sitive or
Code	S	(	Driginal	_	Final		See Note		egative)
RECI	EIPTS:								
	Taxes:								
5110	Property Taxes	\$	13,056,062	\$	13,056,062	\$	13,373,346	S	317,28
5120	General Sales and Use Taxes		25,000		25,000		55,861		30,86
5200	Licenses and Permits		322,300		322,300		333,185		10,88
5300	Intergovernmental Revenue and Grants		277,333		277,333		347,060		69,72
i <b>-10</b> 0	Charges for Services		891,000		891,000		883,421		(7,57
510	Fines		455,000		455,000		593,216		138,21
5520	Forfeits		•		•		232		23
5610	Investment Earnings		33,500		33,500		20,706		(12,79-
5620	Rents and Royalties		500		500		21,717		21,21
5640	Contributions & Donations from Private Sources		500		500		2,040		1,54
\$700	Other Revenue		20,000		135,000		177,591		42,59
5020	Total Receipts		15,081,195		15,196,195		15,808,375		612,18
DISB	URSEMENTS:								
	urrent:								
010	General Government		2,625,372		1,926,067		1.671,105		254,96
0012	Judicial		400,656		563,728		454,671		109,05
0014	Elections		31,400		38,050		33,962		4.08
015	Financial Administration		284,433		339,825		324,840		14,98
0016	Courthouse		87,816		112,106		106,360		5,74
0017	Tax/Assessor Collector		237,965		277,765		270,980		6,78 4,09
0018	Agricultural Extension Agent		96,269		104,322		100,229		4,09 I
0019	Other General Government Functions Public Safety:		59,579		68,155		68,139		
0021	Police		863,245		994,245		940,248		53,99
0022	Fire Protection		141,700		257,612		257,611		
0023	Corrections		105,400		106,922		49,718		57,20
0025	Jail		972,230		1,104,515		1,048,534		55,98
0026	Department of Public Safety		15,600		17,070		9,938		7,13
0031	Highways and Streets		1,342,848		1,341,521		1,299,500		42,02
0032	Sanitation		1,200		1,200		-		1,20
0033	County Clerk		225,288		263,986		260,699		3,28
0036	District Clerk		178,613		212,574		207,785		4,78
0037	Justice of the Peace		261,655		314,704		313,914		79
0038	County Attorney		190,384		219,823		212,493		7,33
0039	Constable		30,378		35,597		34,647		95
	Health and Welfare:		222 024		250.076		107 010		72,15
0041	Health		253,854		259,976		187,818 787,952		60,32
0042	EMS		798,075		848,275		11,031		9,21
0044	Welfare		20,250 157,000		20,250 157,000		81,462		75,53
0045	Indigent Legal Care Culture and Recreation:		157,000		157,000		01,704		, , , , , , , , , , , , , , , , , , , ,
2051	Recreation		556,001		615,064		603,379		11,68
0052	Parks		227,350		251,164		169,780		81,38
0053	Museums		53,500		58,706		39,943		18,76
0054	Pools		53,500		53,500		44,135		9,36
0055	Libraries		277,253		312,447		274,292		38,13
0056	Senior Citizens Center		212,973		252,822		249,884		2,93
0057	Emergency Management		4,800		5,575		4,934		6-
0059	4-H Rifle Barn		3,500		3,500		754		2,7-
	Conservation and Development:				13 900		13 / 30		
0061	Conservation Capital Outlay:		12,700		12,700		12,629		7
-									

# WARD COUNTY, TX EXHIBIT C-3 (Cont'd) SCHEDULE OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH FUND BALANCE BUDGET AND ACTUAL - GENERAL FUND FOR THE YEAR ENDED DECEMBER 31, 2012

Data Control	Budgeted Amounts		Actual Amounts	Variance With Final Budget	
Codes	Original	Final	Cash Basis See Note	Positive or (Negative)	
Intergovernmental:		·			
990 Intergovernmental	18,000	18,000	18,000	-	
30 Total Disbursements	11,100,787	12,663,986	11,342,679	1,321,307	
00 Excess (Deficiency) of Receipts Over (Under) Disbursements	3,980,408	2,532,209	4,465,696	1,933,487	
THER FINANCING SOURCES (USES):					
<sup>112</sup> Sale of Real and Personal Property	-	•	65,112	65,112	
P15 Transfers In	495,000	439,273	520,768	81,495	
11 Transfers Out (Use)	(5,337,955)	(5,902,228)	(5,700,603)	201,625	
80 Total Other Financing Sources (Uses)	(4,842,955)	(5,462,955)	(5,114,723)	348,232	
Net Change in Cash Balance	(862,547)	(2,930,746)	(649,027)	2,281,719	
<ul> <li>Cash Basis Fund Balance - Jan 1 (Beginning)</li> </ul>	5,903,391	5,903,391	5,903,391	•	
<sup>00</sup> Prior Period Adjustment	(3,145)	(3,145)	(3,145)	-	
Cash Basis Fund Balance - December 31 (Ending)	\$ 5,037,699	\$ 2,969,500	\$ 5,251,219	\$ 2,281,719	

## WARD COUNTY, TX EXHIBIT C-4 STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH FUND BALANCE BUDGET AND ACTUAL - BUILDING CONSTRUCTION/RENOVATION FUND FOR THE YEAR ENDED DECEMBER 31, 2012

Data Control	Budgete	d Amounts	Actual Amounts BUDGET	Variance With Final Budget Positive or	
Codes	Original Final		(See Note)	(Negative)	
RECEIPTS: 5610 Investment Earnings	S 3,000	\$ 3,000	<u>\$ 6,072</u>	\$ 3,072	
5020 Total Receipts	3,000	3,000	6,072	3,072	
OTHER FINANCING SOURCES (USES): 7915 Transfers In	1,000,000	1,000,000	1,000,000	-	
7080 Total Other Financing Sources (Uses)	1,000,000	1,000,000	1,000,000	-	
<ul><li>1200 Change in Fund Balance</li><li>D100 Fund Balance - Jan 1 (Beginning)</li></ul>	1,003,000 3,937,609	1,003,000 3,937,609	1,006,072 3,937,609	3,072	
3000 Fund Balance - December 31 (Ending)	\$ 4,940,609	\$ 4,940,609	\$ 4,943,681	3,072	

.

## WARD COUNTY, TX CASH BASIS STATEMENT OF NET POSITION PROPRIETARY FUNDS DECEMBER 31, 2012

		Business-Type Activities - Enterprise Funds			Governmental Activities -	
		70 Hospital Operations	Other Hospital Funds	Total Enterprise Funds	Total Internal Service Funds	
CASH ASSETS Current Assets:						
Cash and Cash Equivalents	\$	70,918 5	31,741	S 102,659	S 1,376,473	
Total Cash Assets		70,918	31,741	102,659	1,376,473	
CASH BALANCE: Unrestricted Net Assets		70,918	31,741	102,659	1,376,473	
Total Cash Balance	S	70,918	31,741	S 102,659	S 1,376,473	

#### WARD COUNTY, TX EXHI STATEMENT OF RECEIPTS, DISBURSEMENTS, AND CHANGES IN CASH FUND NET POSITION PROPRIETARY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2012

FOR THE YEAR I	ENDED DECEN	<u>ABER 31, 2012</u>		
	Business	-Type Activities - Enterp	rise Funds	Governmental Activities -
	70 Hospital Operations	Other Hospital Funds	Total Enterprise Funds	Total Internal Service Funds
OPERATING RECEIPTS:				
UPL Sweep Grants Bassista from Hospital Samilage	\$ 116,579 58,387	s - -	\$ 116,579 58,387	\$ - -
Receipts from Hospital Services Physician Collection Fees Other Revenue	6,906,218 5,622 44,242		6,906,218 5,622 44,242	-
Receipts from Plan Participants			7,131,048	393,837 393,837
Total Operating Receipts	7,131,048		7,151,040	
OPERATING DISBURSEMENTS: Personnel Services - Salaries and Wages	4,814,473	-	4,814,473	-
Personnel Services - Employee Benefits Purchased Professional & Technical Services	1,492,471 1,391,269	-	1,492,471 1,391,269	1,538,575
Purchased Property Services Other Operating Expenses	414,102 182,254	- 48,707	414,102 230,961	- 48,707
Supplies Equipment	1,086,309 6,487	-	1,086,309 6,487	-
Capital Lease Payments	200,189	-	200,189	
Total Operating Disbursements	9,587,554	48,707	9,636,261	1,587,282
Excess (Deficiency) of Receipts Over (Under) Disbursements	(2,456,506)	(48,707)	(2,505,213)	(1,193,445)
NON-OPERATING RECEIPTS (DISBURSEMENTS):				
Transfers In	-	48,707	48,707	-
Investment Earnings	365	397	<u> </u>	1,767
Total Non-operating Receipts (Disbursements) Excess (Deficiency) of Receipts Before Transfers		49,104		(1,191,678)
Excess (Denciency) of Receipts Defore Transiers	(2,456,141)	397	(2,455,744)	(1,191,070)
Non-Operating Transfer In Transfers Out	2,399,213 (48,707)	(338,213)	2,399,213 (386,920)	1,272,707
Change in Net Position	(105,635)	(337,816)	(443,451)	81,029
Total Net Position - Jan 1 (Beginning)	176,553	369,557	546,110	1,295,444
Total Net Position - December 31 (Ending)	\$ 70,918	\$ 31,741	S 102,659	\$ 1,376,473

# NOTES TO FINANCIAL STATEMENTS

# Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The authority of county governments and their specific functions and responsibilities are created by and dependent upon laws and legal regulations of the Texas State Constitution, Local Government Code and V.A.C.S.

## Principal Determining Scope of Reporting Entity

The County's cash basis financial statements include the cash accounts of all funds handled by the Office of the County Treasurer. The County's major activities or functions to which these funds relate include police and fire protection, parks and libraries, public health and social services, construction and maintenance of roads, and general administrative services. In addition, the County makes substantial transfers and cash disbursements through the County Treasurer's Office on behalf of Ward Memorial Hospital. These activities are included in the accompanying financial statements. The activities accounted for by the County Treasurer are only a portion of the activities of the Hospital. The Hospital issues separate audited financial statements that provide information regarding all operations of the Hospital.

The County Treasurer's Office also receives and disburses funds for the Juvenile Probation Office and the Adult Probation Office, both of which issue their own, separate audits. Their fiscal years end on August 31, contrary to the County's, which operates on a calendar year.

Because members of the Commissioners' Court are elected by the public; have the authority to make decisions, appoint administrators, and significantly influence operations; and have the primary accountability for fiscal matters, the County is not included in any other governmental "reporting entity" as defined by Governmental Accounting Standards Board ("GASB"), Statement No. 14, "The Financial Reporting Entity".

## Government-wide and Fund Financial Statements

The Statement of Net Assets and the Statement of Activities are government-wide financial statements. They report information on all of the Ward County's non-fiduciary activities with most of the interfund activities removed. *Governmental activities* include programs supported primarily by taxes, grants and other intergovernmental revenues. *Business-type activities* include operations that rely to a significant extent on fees and charges for support.

The Statement of Activities demonstrates how other people or entities that participate in programs the County operates have shared in payment of the direct costs. The "charges for services" column includes payments made by parties that purchase, use, or directly benefit from goods or services provided by a given function or segment of the County. The "grants and contributions" column includes amounts paid by organizations outside the District to help meet the operational or capital requirements of a given function. If a revenue is not a program revenue, it is a general revenue used to support all of the County's functions. Taxes are always general revenues.

# NOTES TO FINANCIAL STATEMENTS

# Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

Interfund activities between governmental funds appear as due to/due from on the Governmental Fund Balance Sheet and as other resources and other uses on the governmental fund Statement of Receipts, Disbursements, and Changes in Cash Fund Balance. All interfund transactions between governmental funds are eliminated on the government-wide statements.

The fund financial statements provide reports on the financial condition and results of operations for three fund categories - governmental, proprietary and fiduciary. Since the resources in the fiduciary funds cannot be used for County operations, they are not included in the government-wide statements. The County considers some governmental funds major and reports their financial condition and results of operation in a separate column.

#### **Basis of Accounting**

The accounting records of the Office of the County Treasurer of Ward County, Texas, are maintained on a cash receipts and disbursements basis. This basis is a basis of accounting other than accounting principles generally accepted in the United States of America. Accordingly, receipts are recognized when received rather than when earned, and disbursements are recognized when paid rather than when the obligation is incurred. Statements presented on this basis are not intended to be a full set of financial statements under GASB Statement No. 34.

Separate funds are established to account for receipts and disbursements pertaining to separate identifiable functions of the County. Each fund represents a separate accounting entity. As a result, total receipts and disbursements by the County Treasurer are accumulated for report purposes with no elimination of interfund transactions. The individual funds are identified as follows:

## General Fund:

The General Fund is maintained to pay all County disbursements authorized to be made by the County unless there is a statute, which makes the disbursement a charge against a special fund.

## Jury Fund:

The Jury Fund is maintained to pay jurors, bailiffs' salaries, and directly-related court disbursements.

## EMS Fund:

The EMS fund is maintained to account for the operations of the Emergency Medical Service department for the County. Receipts consist of payment for services performed and operating transfers from the County. Significant disbursements consist of costs of personnel, costs of facility and equipment maintenance and supplies.

## NOTES TO FINANCIAL STATEMENTS

## Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

#### Road and Bridge Funds:

The Road and Bridge Funds, including the Road and Bridge Special Fund, Lateral Road Fund and Farm to Market Road Fund are maintained to account for the construction and maintenance costs of lateral roads in the County, or for the payment of obligations incurred in the construction of state highways or roads constituting the County road system.

#### Special Revenue Funds:

This fund group consists of several separate and unrelated funds which are established to account for the receipts and disbursements of projects established for the collection and transfer of special taxes, fees and grants for projects which are funded, in part, by state or federal funds, entitlements, or allocations.

#### Trust and Agency Funds:

All assets held by Ward County as trustee or agent for various precincts, individuals, and other governmental units are accounted for through these funds. Included in the Trust and Agency Fund is the State Tax Fund which is maintained to account for receipts and disbursements for the collection and transfer of special state taxes and fees. The Trust and Agency Funds are unbudgeted funds. Agency funds are purely custodial (assets equal liabilities) and thus do not involve measurements of results of operations.

#### Internal Service Funds:

The Employee Medical Benefits Fund is used to account for the County's insurance programs. The Contingency Fund is funded by contributions by other funds and used for unexpected disbursements and emergencies or repayment of loans between departments of the County. The Flexible Benefit Fund is a medical insurance-related fund that is utilized to facilitate the operation of the County's Section 125 plan for unreimbursed medical costs for its employees.

#### Hospital Enterprise Fund:

The Hospital Enterprise Fund includes the Hospital Operating Fund that is maintained to account for the ordinary day-to-day operation of the hospital. Ward Memorial Hospital is a division of Ward County and is operated under the direction of a Board of Managers appointed by the Commissioners' Court.

## NOTES TO FINANCIAL STATEMENTS

# Note 1: SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES - continued

#### Basis of Accounting - continued

#### Payroll Fund:

This fund was established to facilitate the accounting for a deposit or payment of all items withheld from employee payroll checks and for the payment of employee benefits for employees whose salaries are paid from all other funds of the County. Disbursements are recorded in the various other funds as deposits are made from those funds. These funds are unbudgeted.

#### Treasurer's Special Fund:

This fund was established principally to account for the receipt of ad valorem taxes from the Tax Assessor/Collector. It is the policy of the County to begin collection of taxes three months in advance of the beginning of the fiscal year for which the taxes are levied. Taxes collected by the Tax Assessor/Collector are turned over to the Treasurer. The receipt and investment of these prepaid taxes are accounted for in the Treasurer's Special Fund until the beginning of the fiscal year to which they apply. At that time they are deposited into various other County funds. These deposits are allocated to the various other funds at the assessment rates approved by the Commissioners' Court.

Miscellaneous Fund:

This fund was established to facilitate the accounting for various receipts generated by the two Justices of the Peace of Ward County. The money is collected in this account and disbursed to the proper accounts according to the type of receipts collected.

# NOTES TO FINANCIAL STATEMENTS

## Note 2: DEPOSITS, INVESTMENTS AND SECURITIES

The County's cash and cash equivalents are considered to be cash on hand, demand deposits and short-term investments with original maturities of twelve months or less from the date of acquisition. The County Treasurer's cash and cash equivalents were comprised of six demand deposit accounts, thirty-four TexPool accounts and two certificates of deposit at December 31, 2012.

The total carrying amount of the County Treasurer's demand deposits at December 31, 2012 was \$528,761 and the bank balance was \$1,211,126. The County Treasurer's demand deposits at December 31, 2012, and during the year ended December 31, 2012, were entirely covered by FDIC insurance and pledged collateral.

In addition, the following is disclosed regarding coverage of combined balances on the date of highest demand deposit:

Bank	Highest Demand Deposit Balance	FMV of Securities Pledged	FDIC Insurance	Month
Security Bank	\$5,942	<b>S</b> 0	\$250,000	February 2012
Tejas Bank	\$1,759,793	\$2,278,580	\$250,000	January 2012

A portion of the County Treasurer's cash and cash equivalents consist of balances held by TexPool, a branch of the State government. The funds held by TexPool represent an investment in a pool and are not categorized as to risk because they are not evidenced by securities that exist in physical or book entry form. Market value at December 31, 2012 is provided by TexPool.

The County Treasurer's cash equivalents held with TexPool at December 31, 2012 are shown below:

	Carrying	Market
Name	Amount	Value
TexPool	\$20,780,728	\$20,780,728

The remaining portion of the County Treasurer's cash and cash equivalents consist of two certificates of deposit from two local credit unions. The maturities of these investments range from one month to nine months from December 31, 2012. The County Treasurer's certificates of deposit at December 31, 2012 are shown below:

# NOTES TO FINANCIAL STATEMENTS

# Note 2: DEPOSITS, INVESTMENTS AND SECURITIES - continued

Institution Name	Type of Investment	Stated rate	Purchase Date	Maturity Date	Balance December 31, 2010
Ward County Teachers' FCU Ward County Teachers' FCU	CD share account	0.60%	March 24, 2009	January 4, 2013	\$250,000 \$25
Complex Community FCU Complex Community FCU	CD Share Account	0.70%	September 22, 2010	October 1, 2013	\$250,000 \$25

Investment

The total cash handled by the Office of the County Treasurer at December 31, 2012 is summarized as follows:

Total cash - Office of the Treasurer:		
Carrying amount of demand deposit accounts	\$	528,761
Texpool accounts		20,780,728
Certificates of Deposit		500,050
Total cash monitored by Office of the Treasurer	5	21,809,539
Reported as:		
Reported government-wide cash, Exhibit A-1	S	12,109,583
Internal Service Funds cash, Exhibit D-1		1,376,473
Agency Funds Cash, Exhibit H-1		8,323,483
Total cash reported by Office of the Treasurer	5	21,809,539

## Custodial Credit Risk for Deposits

State law requires governmental entities to contract with financial institutions in which funds will be deposited to secure those deposits with insurance or pledged securities with a fair value equaling or exceeding the amount on deposit at the end of each business day. The pledged securities must be in the name of the governmental entity and held by the entity or its agent bank. At December 31, 2012, the \$500,706 of the County's certificates of deposit was subject to custodial risk of \$706. This risk represented \$656 of interest earned on the certificates but not paid out to the County Treasurer until January 2013 and the two \$25 share accounts not covered by \$250,000 NCUA insurance program.

## Foreign Currency Risk

The County has no investments or deposits of a foreign currency.

# Compliance with the Public Funds Investment Act

The Public Funds Investment Act (Government Code Chapter 2256) contains specific provisions in the areas of investment practices, management reports, and establishment of appropriate policies. Among other things, it requires the County to adopt, implement, and publicize an investment policy. That policy must address the following areas: (1) safety of principal and liquidity, (2) portfolio diversification, (3) allowable investments, (4) acceptable risk levels, (5) expected rates of return, (6) maximum allowable stated maturity date for the portfolio, (7) maximum average dollar-weighted maturity allowed based on the stated maturity date for the portfolio, (8) investment staff quality and capabilities, and (9) bid solicitation preferences for certificates of deposit.

# NOTES TO FINANCIAL STATEMENTS

#### Note 2: DEPOSITS, INVESTMENTS AND SECURITIES - continued

#### Compliance with the Public Funds Investment Act continued

Statutes authorize the County to invest in (1) obligations of the U.S. Treasury, certain U.S. agencies, and the State of Texas, (2) certificates of deposit, (3) certain municipal securities, (4) money market savings accounts, (5) repurchase agreements, (6) bankers acceptances, (7) Mutual Funds, (8) investment pools, (9) guaranteed investment contracts, and (10) common trust funds. The Act also requires the County to have independent auditors perform test procedures related to investment practices as provided by the Act. The County is in substantial compliance with the requirements of the Act and with local policies.

#### Cash Restricted by Enabling Legislation

The County receives funds from taxpayers, defendants and various other entities that were legally imposed by statutes or local taxpayer election. Examples of such receipts are Farm-to-Market Road taxes and state-mandated fees from defendants designated for specific projects like Court Security, JP Security and Records Management and Preservation, to name a few. The cash balances in these funds are restricted as to use and ultimate disposal. Therefore, they are listed as "Cash Restricted by Enabling Legislation" in these financial statements. The County held the following funds as restricted by enabling legislation at December 31, 2012:

Lateral Road Fund	\$	12,392
Farm-to-Market Road Fund		301,829
Records Management and Preservation Fund		5,959
Courthouse Security Fund		6,964
County Clerk Records M&P Fund		45,028
Court Reporter Service Fund		12,454
Court Technology Fund		25,582
County Clerk Vital Statistics Fund		12,336
County Clerk Archive Fund		34,576
District Clerk Records Management Fund		2,172
Justice of the Peace Security Fund		18,372
County/District Court Technology Fund		1,170
CountyDistrict Disaster Preservation Fund		1,984
Hote!/Mote! Tax		35,146
Total Cash Balances Restricted by Enabling		
Legilsation	<u> </u>	515,964

#### Note 3: PROPERTY TAXES

Property taxes are levied by October 1, in conformity with Subtitle E, Texas Property Tax Code. Taxes are due on receipt of the tax bill and are delinquent if not paid before February 1 of the year following the year in which imposed. On January 1, of each year, a tax lien attaches to property to secure the payment of all taxes, penalties, and interest ultimately imposed.

## NOTES TO FINANCIAL STATEMENTS

## Note 4: INSURANCE

#### **General and Professional Liability**

The County has entered into an agreement with Texas Association of Counties (TAC) for property, general liability, law enforcement liability, auto liability, auto physical damage, public officials' liability, crime coverage, and workers' compensation insurance. TAC Insurance funds were formed by the entry into interlocal participation agreements by member political subdivisions of the State of Texas to jointly self-insure its members against certain risks within a defined scope, to purchase excess insurance or reinsurance when deemed prudent, and to pay necessary administrative disbursements.

#### Property Insurance

The County's property insurance program includes blanket property coverage with various limits for quake and flood and deductibles ranging from \$500 to \$25,000.

The County paid \$214,789 in property, general liability and professional liability insurance premiums for the year ended December 31, 2012.

#### Health Insurance

The County's health insurance program is a "self-insured" minimum premium cash flow plan. The County and each covered employee with dependent coverage make a pre-determined monthly contribution to the plan. All claims are reviewed and processed by an independent insurance company. The insurance company pays claims based on the health plan by withdrawing the funds directly from the Countymaintained bank account. The insurance company charges the County a fee to administer the claims.

The County informally budgets for current claims based on actuarial valuations and current health care statistics. Funding covers both the cost of claims and administrative disbursements. The County contributed \$1,200,000 and County employees contributed \$275,047 to the health insurance program for the year ended December 31, 2012. Retirees and COBRA contributions were \$95,731 for the year ended December 31, 2012. The Medical Benefits Fund held cash for the purpose of funding the medical self-insurance program in the amount of \$915,947 at December 31, 2012.

Hospital employees are covered by a traditional premium-only plan administered by Blue Cross Blue Shield of Texas. Health insurance premiums paid by the County on behalf of hospital employees were \$781,079 for the year ended December 31, 2012.

#### Life Insurance

The County pays the premium for employees and retirees who elect to participate in the plan and remits these premium payments to the insurance company. County contributions for life insurance premiums amounted to \$24,743 for the year ended December 31, 2012.

#### NOTES TO FINANCIAL STATEMENTS

#### Note 5: EMPLOYEES' RETIREMENT PLAN

#### Plan Description

The County provides retirement, disability, and death benefits for all of its full-time employees through a nontraditional defined benefit pension plan in the statewide Texas County and District Retirement System (TCDRS). The Board of Trustees of TCDRS is responsible for administration of the statewide agent multiple-employer public employee retirement system consisting of 624 cash balance-account type defined benefit pension plans. TCDRS in the aggregate issues a comprehensive annual financial report (CAFR) on a calendar year basis. The CAFR is available upon written request from the TCDRS Board of Trustees at P. O. Box 2034, Austin, Texas 78768-2034.

The plan provisions are adopted by the Commissioners' Court, within the options available in the Texas state statutes governing TCDRS (TCDRS Act). Members can retire at age 60 and above with 8 or more years of service, with 30 years of service regardless of age, or when the sum of their age and years of service equals 75 or more. Members are vested after 8 years of service but must leave their accumulated contributions in the plan to receive any employer-financed benefit. Members who withdraw their personal contributions in a lump sum are not entitled to any amounts contributed by the County.

Benefit amounts are determined by the sum of the employee's contributions to the plan, with interest, and employer-financed monetary credits. The level of these monetary credits is adopted by the Commissioners' Court within the actuarial constraints imposed by the TCDRS Act so that the resulting benefits can be expected to be adequately financed by the County's commitment to contribute. At retirement, death or disability, the benefit is calculated by converting the sum of the employee's accumulated contributions and the County-financed monetary credits to a monthly annuity using annuity purchase rates prescribed by the TCDRS Act.

#### Funding Policy

Ward County has elected the annually determined contribution rate (ADCR) plan provisions of the TCDRS Act. The plan is funded by monthly contributions from both employee members and the County based on the covered payroll of employee members.

Under the TCDRS Act, the County's contribution rate is actuarially determined annually. The County's rate, which does not include the hospital, was 14.04% for calendar year 2012. The contribution rate payable by the employee members, other than the hospital members, for calendar year 2012 was 7% as adopted by the Commissioners' Court. The employee contribution rate and the County contribution rate may be changed by the Commissioners' Court within the options available in the TCDRS Act.

## NOTES TO FINANCIAL STATEMENTS

#### Note 5: EMPLOYEES' RETIREMENT PLAN continued

#### Funding policy continued

For the County's accounting year ending December 31, 2012, the annual required pension contribution for the TCDRS plan for its employees was \$816,291. However, the Commissioners' elected to make an additional \$300,000 contribution in December 2012 on behalf of the County to reduce the unfunded actuarial accrued liability for the County's account. The total retirement fund contribution/cost for the County for 2012 was \$1,116,291.

The hospital contributes to the TCDRS at a different rate than the County and county employees do. The cash-basis contributions to the retirement plan on behalf of the hospital employees were \$304,515 for 2012.

The annual required contributions were actuarially determined as a percent of the covered payroll of the participating employees, and were in compliance with the GASB Statement No. 27 parameters based on the actuarial valuations as of December 31, 2011, the basis for determining the contribution rates for calendar year 2012. The December 31, 2011 actuarial valuation is the most recent valuation.

#### Trend Information for the Retirement Plan for the Employees of Ward County, Texas

Accounting	Annual	Percentage	Net
Year	Pension	Of APC	Pension
Ending	Cost (APC)	<b>Contributed</b>	<b>Obligation</b>
12/31/2010	\$774,401	100%	-0-
12/31/2011	\$761,218	100%	-0-
12/31/2012	\$816,696	100%	-0-

Actuarial valuation information:

Actuarial valuation date	12/31/2009	12/31/2010	12/31/2011
Actuarial cost method	Entry age	Entry age	Entry age
Amortization method	Level percentage of payroll, closed	Level percentage of payroll, closed	Level percentage of payroll, closed
Amortization period in years	20	20	20

# NOTES TO FINANCIAL STATEMENTS

#### Note 5: EMPLOYEES' RETIREMENT PLAN continued

## Funding policy continued

#### Actuarial valuation information: continued

Asset valuation method	SAF: 10-yr smoothed value ESF: Fund Value	SAF: 10-yr smoothed value ESF: Fund Value	SAF: 10-yr smoothed value ESF: Fund Value
Actuarial Assumptions:			
Investment return*	8.00%	8.00%	8.00%
Projected salary increases*	5.30%	5.40%	5.40%
Inflation	3.50%	3.50%	3.50%
Cost-of-living adjustments	0.00%	0.00%	0.00%

\* includes inflation at the stated rate

## Note 6: DEFERRED COMPENSATION PLAN

The County offers its employees two deferred compensation plans created in accordance with Internal Revenue Code Section 457. The plans, available to all County employees, permit them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unseen emergency.

All amounts of compensation deferred under the plans, all property and rights purchased with those amounts, and all income attributable to those amounts, property or rights are (until paid or made available to the employee or other beneficiary) solely the property and rights of the County (without being restricted to the provisions of benefits under the plan), subject only to claims of the County's general creditors. Participants' rights under the plan are equal to those of general creditors of the County in an amount equal to the fair market value of the deferred account for each participant.

The balances of the deferred compensation plans at December 31, 2012 were \$38,748 and \$737,397, respectively.

Nationwide Retirement Solutions				
Beginning Balance, January 1, 2012	Contributions and Market Gains	Withdrawals, Fees and Market Losses	Ending Balance, December 31, 2012	
\$43,879	\$5,604	(\$10,735)	\$38,748	

# NOTES TO FINANCIAL STATEMENTS

## Note 6: DEFERRED COMPENSATION PLAN continued

The Hartford

Beginning Balance,	Contributions and	Withdrawals and	Ending Balance,
January 1, 2012	Market Gains	Market Losses	December 31, 2012
\$593,314	\$148,962	(\$4,880)	\$737,396

## Note 7: BUDGETS AND BUDGETARY ACCOUNTING

The County annually adopts a detailed budget on the cash basis method of accounting, consistent with the method of accounting for actual data, which is not consistent with generally accepted accounting principles. The Commissioners' Court approved the 2012 budget on August 22, 2011. Amendments to the budget are adopted as needed during the year by the Commissioners' Court. The budget amounts shown in the additional financial information are the final authorized amounts as revised during the year.

### Note 8: FUND BALANCE

The County reports fund balance in accordance with GASB 54. This statement provides more clearly defined fund balance categories to make the nature and extent of the constraints placed on a government's fund balance more transparent. The following classifications describe the relative strength of the spending constraints placed on the purposes for which resources can be used:

- Non-spendable fund balance amounts that are not in a spendable form (such as inventory) or are required to be maintained intact;
- Restricted fund balance amounts constrained to specific purposes by their providers (such as grantors, bondholders, and higher levels of government), through constitutional provisions, or by enabling legislation;
- Committed fund balance amounts constrained to specific purposes by a government itself, using its highest level of decision-making authority, to be reported as committed, amounts cannot be used for any other purpose unless the government takes the same highest level action to remove or change the constraint;
- Assigned fund balance amounts a government intends to use for a specific purpose; intent can be expressed by a governing body or by an official or body to which the governing body delegates the authority;
- Unassigned fund balance amounts that are available for any purpose, positive amounts are reported only in the general fund.

## NOTES TO FINANCIAL STATEMENTS

#### Note 8: FUND BALANCE continued

The Commissioners' Court establishes (and modifies or rescinds) fund balance commitments by passage of an order or resolution. Assigned fund balance is delegated by the Court to the County Auditor, County Treasurer or their designee.

When restricted and other fund balance resources are available for use, it is the County's policy to use restricted resources first, followed by committed, assigned and unassigned amounts, respectively.

### Note 9: CASH BASIS FUND BALANCES RESTRICTED BY ENABLING LEGISLATION

Ward County reports fund balances for governmental funds in classifications based primarily on the extent to which the county is bound to honor constraints on the specific purposes for which amounts in those funds can be spent. Provisions of laws, contracts, and grants specify how fund resources can be used in the *restricted* classification. The nature of this classification precludes a need for a policy from the Commissioners' Court. As explained in Note 2, the County receives funds from taxpayers, defendants and various other entities that were legally imposed taxes or fees by statutes or local taxpayer election. The cash basis fund balances in these funds are restricted as to use and ultimate disposal. Therefore, they are listed as "Cash Basis Fund Balances Restricted by Enabling Legislation" in these financial statements.

### Note 10: RELATED PARTY TRANSACTIONS

The Office of Ward County Attorney is considered a part-time position and the County Attorney is permitted to maintain a private practice in addition to his public duties. As a result, some facilities, equipment and services are utilized in both his private practice and his public duties as Ward County Attorney. The physical separation and accounting of the two functions are deemed inefficient and improbable by both Ward County and the Ward County Attorney. As a result, the County and the County Attorney have entered into an agreement whereby allocations of costs that jointly benefit the County and the County Attorney's private practice have been proposed, approved and applied as part of the costs of the Office of the Ward County Attorney. This agreement stipulates that the County Attorney will provide his personal office space, furniture and equipment and services for accounting for the County Attorney Hot Check Fund at no charge to the County in return for the County's subsidy of the personal portion of his secretaries' time. The County Attorney makes an effort to segregate and pay for his personal portion of other expenses such as utilities (considered 25% personal and bills the County for 75% of utilities on an after-the-fact basis), telephone, office cleaning, seminars, law library, subscriptions and internet services and postage.

## NOTES TO FINANCIAL STATEMENTS

#### Note 10: RELATED PARTY TRANSACTIONS continued

Ward County authorizes the Ward County Judge to utilize his county office for his private practice of law. The Commissioners' Court has found that this arrangement serves a public purpose in that it makes the County Judge more available to county officials and staff, as well as to the public. The County Judge provides his own office supplies and reimburses Ward County for copies and long distance telephone calls. In 2012 the County Judge was paid \$16,678 by Ward County for court-appointed representation of indigent defendants in district court.

Finally, the Chief Juvenile Probation Officer handles court appointments for indigent criminal defendants and is reimbursed by Ward County. Ward County paid the Chief Juvenile Probation Officer \$34,385 for such services during 2012.

## Note 11: FEDERAL & STATE GRANTS

The County received funds under grants from federal and state governments. The amounts received by the County's various programs are as follows:

		Revenues	Receiv	ed
Name of Award	F	ederal		State
Border Prosecution Grant	s	-	s	174,400
EMS Local Projects -JRAC		-		12,230
Rural Health Facility Capital Improvement - TX Dep of Rural Affairs		-		50,000
Indigent Defense Grant - TX Task for on Indigent Defense		-		7,160
Juvenile Justice Alternatives-TX Department of Criminal Justice		20,350		-
Small Hospital Improvement Program - TX Dep of Rural Affairs				8,387
Texas Juvenile Probation Commission Funds		-		159,110
Title IV Foster Care-DHHS		-		-
Help America Vote Act-DHHS		-		-
CDBG - ORCA - HUD		67,148		-
Congregate Meals, Home Delivered Meals & Cash Payments in Lieu of Donated Commodities - DHHS and Department of Agriculture		102,916		<u> </u>
TOTALS	\$	190,414	<u>s</u>	411,287

# NOTES TO FINANCIAL STATEMENTS

## Note 12: TRANSFERS

# Interfund transfers consisted of the following:

	Transfers	Transfers Out	Purpose
Transfers to General Fund from:			
Special Revenue Fund	\$ 25,870		Reimbursement for Juvenile Detention
Agency Funds	30,625		Operating Transer - State Court Costs
Other General Funds	4,273		Operating Transfer - Road & Bridge
Other General Funds	400.000		EMS Fund operating transfer
Transfers from General Fund to:			
Internal Service Funds		\$ 1,200,000	Medical Self-Insurance funding
Special Revenue Fund		60,000	Set Aside for Pyote Museum Building
Special Revenue Fund		1,000,000	Building Construction/Renovation
Special Revenue Fund		150,000	Set Aside for WMH Emergency Room Renovation
Special Revenue Fund		138,955	Transfer State Aid to Juvenile Probation
Special Revenue Fund		2,375	Complete Funding of ORCA project
Special Revenue Fund		600,000	Courthouse Renovation
Proprietary Funds		2,061,000	Operating transfers - Hospital
Agency Funds		60,000	Information Technology
Internal Service Funds		24,000	Funding - Contingency Fund
Other General Funds		4,273	Operating Transfer - Road & Bridge
Other General Funds		<u>400,000</u> 5,700,603	EMS Fund Operating Transfer
Transfers to Special Revenue Fund			
Special Revenue Fund	2,375		Complete Funding of ORCA project
Special Revenue Fund	150,000		Set Aside for WMH Emergency Room Renovation
Special Revenue Fund	53		Operating Transfer - Pyote Museum Building
General Fund	60,000		Set Aside for Pyote Museum Building
General Fund	600,000		Courthouse Renovation
General Fund	<u>1,000,000</u> <u>1,812,428</u>		Building Construction/Renovation
Transfers from Special Revenue Fi	unds to:		
General Fund		25,870	Reimbursement for Juvenile Detention
Special Revenue Fund		53	Operating Transfer - Pyote Museum Building
		25.923	
Transfers to Proprietary Funds from	n:		
General Fund	2,061,000		Operating transfers-Hospital
Other Proprietary funds	48,707		UPL Sweep Deposit
Other Proprietary funds	338.212		WMH Capital Fund operating transfer
Transfers from Proprietary Funds to			
Other Proprietary funds	<b>.</b>	48,707	UPL Sweep Deposit
Other Proprietary funds		338,212	WMH Capital Fund operating Transfer
		386,919	
Fransfers to Internal Service Funds			
General Fund	1,200,000		Medical Self-Insurance funding
General Fund	24,000		Funding - Contingency Fund
	1.224,000		
Fransfers from Agency Funds to:			
General Fund		<u> </u>	Operating Transer - State Court Costs
Fransfers to Agency Funds from:			
General Fund	60,000		Information Technology
General Fund	138,955 198,955		Transfer State Aid to Juvenile Probation
Total transfers	\$ 6,144,070	\$ 6,144,070	
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## NOTES TO FINANCIAL STATEMENTS

### Note 13: LITIGATION

The County is party to various legal actions arising in the ordinary course of its business. In the opinion of the County's management, upon advice of the County Attorney, the County has adequate legal defense and/or insurance coverage regarding each of these actions and does not believe that they will materially affect the County's operations or financial position.

### Note 14: PRIOR PERIOD ADJUSTMENT

The County had the following prior-period adjustment in 2012:

	Ex	(hibit B-1	<u> </u>	chibit C-3
Adjustment for Checks that did not interface with General Ledger Due to Power Glitch	\$	3,145	\$	3,145

# ADDITIONAL FINANCIAL INFORMATION

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# OFFICE OF THE TREASURER, WARD COUNTY, TEXAS Statement of Collections and Distribution of Ad Valorem Taxes For the year ended December 31, 2012

## AMOUNTS AVAILABLE FOR DISTRIBUTION:

Prior Year	\$ 5,043,300
Current Year	 9,063,697_
TOTAL	\$ 14,106,997

## DISTRIBUTION:

	Approved Tax Rate Per \$100 Valuation					
General Road and Bridge Farm to Market Road	\$	0.61146 0.03690 0.03850	\$	12,380,713 992,633 733,651		
TOTAL	\$	0.68686	\$	14,106,997		

# COMBINING STATEMENTS OF NON-MAJOR GOVERNMENTAL FUNDS

### WARD COUNTY, TX COMBINING CASH BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS DECEMBER 31, 2012

Data Contro Codes	1	200 Title XX Home Delivered Meals	201 Title XIX Home Deliver Meals		216 Lateral Road Funds	м	217 Farm to arket Road Fund
	CASH ASSETS						
1010	Cash and Cash Equivalents	S -	\$ -	\$	-	\$	-
	Restricted Assets:						
1611	Temporarily Restricted Cash & Cash Equivalents	-	-		12,392		301,829
1000	Total Cash Assets	<u>s</u> -	<u>s</u>	s	12,392	\$	301,829
	Cash Basis Fund Balances:						
3290	Other Restricted Fund Balance	-	-		12,392		301,829
3590	Other Assigned Fund Balance	-	-		-		-
3000	Total Cash Basis Fund Balances	<u>\$</u>	\$	\$	12,392	\$	301,829

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219 Pyote Muscum Fund		222 Check Fee Fund		224 Sheriff's State Forf Fund		225 Sheriff's Fed Forfeiture Fund		226 DA Forfeiture Fund		227 DA Siezure Fund		228 Juvenile Justice Alternatives		Mnį	229 Record gmt & Prsvt Fund
\$	5,997	\$	3,195	\$	42,955	\$	14,987	S	518,275	\$	29,761	\$	-	\$	-
	-		-		-		-		-		-		-		5,959
\$	5,997	<u>s</u>	3,195	\$	42,955	<u>s</u>	14,987	\$	518,275	\$	29,761	<u>s</u>	-	\$	5,959
	-		-		42,955		14,987		518,275		29,761		-		5,959
	5,997		3,195		-		-		-		-		-		-
s	5,997	s	3,195	s	42,955	<u>s</u>	14,987	\$	518,275	\$	29,761	s	-	\$	5,959

### WARD COUNTY, TX COMBINING CASH BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS DECEMBER 31, 2012

Data Contro Codes	1	S	230 urthouse ecurity Fund	Ren	234 To Clerk ds Mgnmt rsvtn Fund	Rep	235 Court porter Serv Fund	Т	239 Court cchnology Fund
	CASH ASSETS								
1010	Cash and Cash Equivalents	\$	-	S	-	S	-	\$	-
	Restricted Assets:			•					
1611	Temporarily Restricted Cash & Cash Equivalents		6,964		45,028		12,454		25,582
1000	Total Cash Assets	S	6,964	S	45,028	\$	12,454	\$	25,582
	Cash Basis Fund Balances:								
3290	Other Restricted Fund Balance		6,964		45,028		12,454		25,582
3590	Other Assigned Fund Balance		•		-		-		-
3000	Total Cash Basis Fund Balances	S	6,964	\$	45,028	\$	12,454	\$	25,582

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Vi	241 o Clerk tal Stats Fund		242 Co Clerk Archives Fund	Rec i	243 st Clerk Mngmt & /tn Fund		245 JP Security Fund	Co Cler	248 & Dist k Court h Fund	Co Disa	249 & Dist ster Prev fund	Ho	250 Mol/Motel Tax Fund ·		260 CDBG ORCA Grant
\$	-	\$		\$	-	\$	-	S	-	\$	-	\$	-	S	
	12,336		34,576		2,172		18,372		1,170		<b>١,98</b> 4		35,146		
\$	12,336	\$	34,576	\$	2,172	<u>s</u>	18,372	S	1,170	\$	1,984	<u>s</u>	35,146	\$	
	12,336		34,576		2,172		18,372		1,170		1,984		35,146		
<u> </u>	- 12,336	s	34,576	\$	2,172	\$	18,372	s	- 1,170	\$	1,984	\$	35,146	s	

#### WARD COUNTY, TX COMBINING CASH BALANCE SHEET NONMAJOR GOVERNMENTAL FUNDS DECEMBER 31, 2012

		,							
Data		261 Courthouse			262 Museum		264 ER		265
Contro		Renovation			Building	R	lenovation		Pyote
Codes		Fund			Fund		Fund		Building
	CASH ASSETS								
1010	Cash and Cash Equivalents	\$	-	\$	178,479	\$	500,883	\$	
	Restricted Assets:								
1611	Temporarily Restricted Cash & Cash Equivalents		-		-		-		
1000	Total Cash Assets	S	-	S	178,479	\$	500,883	\$	
	Cash Basis Fund Balances:								
3290	Other Restricted Fund Balance		-		-		-		
3590	Other Assigned Fund Balance		•		178,479		500,883		
3000	Total Cash Basis Fund Balances	<u>S</u>	_	s	178,479	\$	500,883	\$	
			<u> </u>	_				-	

	282		Total
Ar	chives	ז	Nonmajor
Do	nation	Go	vernmental
I	Fund		Funds
s	1,528	\$	1,296,060
			515,964
<u>s</u>	1,528	<u>s</u>	1,812,024
	-		1,121,942
	1,528		690,082
\$	1,528	S	1,812,024

#### WARD COUNTY, TX COMBINING STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2012

Data Control Codes	200 Title XX Home Delivered Meals	201 Title XIX Home Deliver Meals	216 Lateral Road Funds	217 Farm to Market Road Fund
RECEIPTS:		· · · · · · · · · · · · · · · · · · ·	· <u> </u>	<u> </u>
Taxes: 5110 Property Taxes 5150 Gross Receipts Business Tax	\$ - -	\$ - -	\$ - -	\$ 733,652
5300 Intergovernmental Revenue and Grants 5400 Charges for Services 5520 Forfeits	49,371	29,700	11,423	•
5610 Investment Earnings 5640 Contributions & Donations from Private Sources 5700 Other Revenue	-		10 -	897 -
5020 Total Receipts	49,371	29,700	11,433	734,549
DISBURSEMENTS: Current: General Government:				
0012 Judicial 0016 Courthouse	-	•	-	-
Public Safety: 0021 Police	•	-	-	-
0023 Corrections	-	-	-	-
0031 Highways and Streets	-	-	8,000	715,193
0033 County Clerk	-	-	-	-
0038 County Attorney	-	-	-	-
0040 District Attorney 0043 Health & Welfare	49,371	- 29,700	-	-
Culture and Recreation:	47,571	27,700		
0053 Museums	-	-	-	-
Conservation and Development: 0066 Economic Opportunity Capital Outlay:		-	-	-
0080 Capital Outlay 0081 ORCA	-	-		
6030 Total Disbursements	49,371	29,700	8,000	715,193
1100 Excess (Deficiency) of Receipts Over (Under) Expenditures			3,433	19,356
OTHER FINANCING SOURCES (USES):				
7915 Transfers In	-	-	-	-
8911 Transfers Out (Use)		<u> </u>		
7080 Total Other Financing Sources (Uses)		<u> </u>		<u> </u>
1200 Net Change in Cash Basis Fund Balance	-	-	3,433	19,356
0100 Cash Basis Fund Balance - Jan 1	-	-	8,959	282,473
3000 Cash BasisFund Balance - December 31 (Ending)	\$	<u> </u>	<u>\$ 12,392</u>	\$ 301,829

The notes to the Financial Statements are an integral part of this statement.

219 Pyote Museum Fund	222 Check Fee Fund	224 Sheriff's State Forf Fund	225 Sherifi's Fed Forfeiture Fund	226 DA Forfeiture Fund	227 DA Siezure Fund	228 Juvenile Justice Alternatives	229 Record Mngmt & Prsvt Fund
\$-	s -	S -	s -	s -	s -	s -	\$-
-	-	-	-	- 174,401	-	- 20,350	•
-	6,098		•	27,518	-	•	3,918
- 7	-	629 58	- 18	887,477 327	- 35	-	- 5
69	-	-	-		-	•	-
		-	•	82			
76	6,098	687	18	1,089,805	35	20,350	3,923
-	-	-	-	-	-	-	-
-	-	6,911	-	-	-	-	•
•	-	-	-	-	-	-	-
-	-	-	-	-	-	-	-
-	8,640	-	-	-	-	-	-
-	-	-	-	699,048 -	5,817	•	-
•	-	•	-	-	-	-	-
-	-	-		-	-	-	-
	-	-	-	-	-	-	•
							<u> </u>
	8,640	6,911	•	699,048	5,817		
76	(2,542)	(6,224)	18	390,757	(5,782)	20,350	3,923
-	-	-	-	-	-	-	-
				-	•	(25,870)	
•		-			-	(25,870)	
76	(2,542)	(6,224)	18	390,757	(5,782)	(5,520)	3,923
5,921	5,737	49,179	14,969	127,518	35,543	5,520	2,036
<u> </u>	\$ 3,195	<u>\$ 42,955</u>	\$ 14,987	\$ 518,275	<u>\$ 29,761</u>	<u>s</u> -	\$ 5,959

#### WARD COUNTY, TX COMBINING STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2012

Data Control Codes	230 Courthouse Security Fund		235 Court Reporter Serv Fund	239 Court Technology Fund
RECEIPTS:				
Taxes: 5110 Property Taxes 5150 Gross Receipts Business Tax 5300 Intergovernmental Revenue and Grants 5400 Charges for Services 5520 Forfeits	S 16,7	- \$ - - - - - - - - - - - - - - - - - -	- \$ -  7 2,370	\$ - - 12,548
5610 Investment Earnings 5640 Contributions & Donations from Private S 5700 Other Revenue		68 63 -	2 17	32
5020 Total Receipts	16,9	02 29,469	2,387	12,580
DISBURSEMENTS: Current: General Government:				
0012 Judicial 0016 Courthouse Public Safety: 0021 Police	260,3	40	- 3,239	-
0023 Corrections 0031 Highways and Streets			 	7,750
0033 County Clerk 0038 County Attorney 0040 District Attorney		- 20,000	) -  	-
0043 Health & Welfare Culture and Recreation: 0053 Museums		-	- <b>.</b> 	•
Conservation and Development: 0066 Economic Opportunity				-
Capital Outlay: 0080 Capital Outlay 0081 ORCA				-
6030 Total Disbursements	260,3	40 20,000	3,239	7,750
1100 Excess (Deficiency) of Receipts Over (Un Expenditures	nder) (243,43	9,469	(852)	4,830
OTHER FINANCING SOURCES (USES): 7915 Transfers In 8911 Transfers Out (Use)				-
7080 Total Other Financing Sources (L	 			
1200 Net Change in Cash Basis Fund Bala	nce (243,43	8) 9,469	) (852)	4,830
0100 Cash Basis Fund Balance - Jan 1	250,4	02 35,559	13,306	20,752
3000 Cash BasisFund Balance - December 31	(Ending) \$ 6,9	<u>64</u> \$ 45,028	<u>\$ 12,454</u>	<u>\$ 25,582</u>

The notes to the Financial Statements are an integral part of this statement.

Co Vita	241 Clerk al Stats Fund	242 Co Clerk Archives Fund	243 Dist Clerk Rec Mngmt & Prsvtn Fund	245 JP Security Fund	248 Co & Dist Clerk Court Tech Fund	249 Co & Dist Disaster Prev Fund	250 Hotel/Motel Tax Fund	260 CDBG ORCA Grant
\$	-	\$ - -	\$ - -	s - -	s - -	\$ - -	\$ - 73,625	\$ - -
	1,029	- 27,071	- 875	- 3,086	- 510	- 623	-	67,149 -
	15	51	-	- 21	-	-	- 16 -	• • •
	1,044	27,122	875	3,107	510	623	73,641	67,149
	-	-	•	-	-	-	•	-
	-	-	-	-	-	-	-	-
	-	•	-	-	-	-	-	-
	-	20,000	-	-	-	-	-	-
	-	-	-	-	-	-	•	-
	-	-	-	•	-	-	-	-
	-	-	-	-	-	-	-	-
	•	-	-	-	-	-	38,495	-
	-	-	•	-	•	-	-	- 69,524
	-	20,000		<u>-</u>			38,495	69,524
	1,044	7,122	875	3,107	510	623	35,146	(2,375)
	-		-	-	-	-	-	2,375
	<u> </u>	<u> </u>					<u>-</u>	2,375
<u> </u>	1,044	7,122	875	3,107	510	623	35,146	
	11,292	27,454	1,297	15,265	<u> </u>	1,361		
s	12,336	\$ 34,576	<u>S 2,172</u>	<u>\$ 18,372</u>	<u>S 1,170</u>	<u> </u>	\$ 35,146	<u> </u>

#### WARD COUNTY, TX COMBINING STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH FUND BALANCES - NONMAJOR GOVERNMENTAL FUNDS FOR THE YEAR ENDED DECEMBER 31, 2012

Data Control Codes	261 Courthouse Renovation Fund	262 Museum Building Fund	264 ER Renovation Fund	265 Pyote Building
RECEIPTS:				
Taxes: 5110 Property Taxes 5150 Gross Receipts Business Tax	\$ - -	\$ - -	\$ - -	\$
5300 Intergovernmental Revenue and Grants 5400 Charges for Services 5520 Forfeits	-	-	-	
610 Investment Earnings 640 Contributions & Donations from Private Sources 700 Other Revenue	417	148	611	
5020 Total Receipts	417	148	611	
DISBURSEMENTS: Current: General Government:				
0012 Judicial 0016 Courthouse Public Safety:	-	-	-	
021 Police 023 Corrections	-	-	-	
031 Highways and Streets 033 County Clerk	-	-	-	
038 County Attorney 040 District Attorney	-	-	-	
043 Health & Welfare Culture and Recreation: 053 Museums	-	3,159	-	
Conservation and Development: 066 Economic Opportunity	-	-	-	
Capital Outlay: 080 Capital Outlay	747,000		-	
081 ORCA 030 Total Disbursements	747,000	3,159		
100 Excess (Deficiency) of Receipts Over (Under) Expenditures	(746,583)	(3,011)	611	
OTHER FINANCING SOURCES (USES): 915 Transfers In 911 Transfers Out (Use)	600,000 (53)	60,053	150,000	
1080 Total Other Financing Sources (Uses)	599,947	60,053	150,000	
200 Net Change in Cash Basis Fund Balance	(146,636)	57,042	150,611	
100 Cash Basis Fund Balance - Jan 1	146,636	121,437	350,272	
0000 Cash BasisFund Balance - December 31 (Ending)	<u> </u>	<u>\$ 178,479</u>	\$ 500,883	\$

The notes to the Financial Statements are an integral part of this statement.

282	Total
Archives	Nonmajor
Donation	Governmental
Fund	Funds
I unu	
<b>\$</b> -	\$ 733,652
÷ -	73,625
-	352,394
-	131,787
-	888,106
-	2,915
38	107
	82
38	2,182,668
-	3,239
-	260,340
-	6,911
• -	7,750
	723,193
•	40,000 8,640
-	704,865
-	79,071
-	3,159
-	38,495
-	747,000
	69,524
	2,692,187
38	(509,519)
-	812,428
-	(25,923)
-	786,505
38	276,986
1,490	1,535,038
\$ 1,528	\$ 1,812,024

COMBINING STATEMENTS OF NON-MAJOR ENTERPRISE FUNDS

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#### WARD COUNTY, TX CASH BASIS COMBINING STATEMENT OF NET ASSETS NONMAJOR ENTERPRISE FUNDS DECEMBER 31, 2012

	712	772		Total
WMH Repair &		WMH UPL		Other
		Sweep		Hospital
Rep	Fund		Funds	
<u>s</u>	31,741 9	<u> </u>	• \$	31,741
<u></u>	31,741		<u> </u>	31,741
	31,741		-	31,741
S	31,741 \$	5	- s	31,741
	Rep 	WMH Repair & Replacement <u>\$ 31,741</u> <u>31,741</u>	WMH         WMH UPL           Repair & Sweep           Replacement           S           31,741           31,741	WMH         WMH UPL           Repair & Sweep           Replacement           S           31,741           31,741

#### WARD COUNTY, TX COMBINING STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES NONMAJOR ENTERPRISE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2012

OPERATING DISBURSEMENTS:		712 WMH Lepair & placement	W	772 /MH UPL Sweep Fund	Total Other Hospital Funds	
Other Operating Expenses	\$	-	\$	48,707	\$	48,707
Total Operating Disbursements		-		48,707		48,707
Excess (Deficiency) of Receipts Over (Under) Disbursements		•		(48,707)		(48,707)
NON-OPERATING RECEIPTS (DISBURSEMENTS):						
Transfers In		-		48,707		48,707
Investment Earnings	_	397		-		397
Total Non-operating Receipts (Disbursements)		397		48,707		49,104
Excess Receipts Before Transfers		397		-		397
Transfers Out		(338,213)		-		(338,213)
Change in Net Assets		(337,816)		-		(337,816)
Total Net Assets - Jan 1 (Beginning)		369,557		<u> </u>		369,557
Total Net Assets - December 31 (Ending)	<u>s</u>	31,741	<u>\$</u>	• •	<u>\$</u>	31,741

# COMBINING STATEMENTS OF INTERNAL SERVICE FUNDS

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#### WARD COUNTY, TX CASH BASIS COMBINING STATEMENT OF NET ASSETS INTERNAL SERVICE FUNDS DECEMBER 31, 2012

		777	779	
	Contingency Fund		Employee Medical Benefits	Total Internal Service Funds
CASH ASSETS				
Current Assets: Cash and Cash Equivalents	S	460,526 \$	915,947	\$ 1,376,473
Total Cash Assets		460,526	915,947	1,376,473
CASH BALANCE: Unrestricted Net Assets		460,526	915,947	1,376,473
Total Cash Balance	S	460,526 \$	915,947	S 1,376,473

#### WARD COUNTY, TX COMBINING STATEMENT OF RECEIPTS, DISBURSEMENTS AND CHANGES IN CASH BALANCES INTERNAL SERVICE FUNDS FOR THE YEAR ENDED DECEMBER 31, 2012

	777 Contingency Fund			779 Employee Medical Benefits	Se	Total Internal rvice Funds
OPERATING RECEIPTS:						
Receipts from Plan Participants	\$	-	S	393,837	\$	393,837
Total Operating Receipts		•		393,837		393,837
OPERATING DISBURSEMENTS:						
Personnel Services - Employee Benefits Other Operating Expenses		-		1,538,575 -		1,538,575 48,707
Total Operating Disbursements		-		1,538,575		1,587,282
Excess (Deficiency) of Receipts Over (Under) Disbursements		<u> </u>	_	(1,144,738)		(1,193,445)
NON-OPERATING RECEIPTS (DISBURSEMENTS):						
Investment Earnings		571		1,196		1,767
Total Non-operating Receipts (Disbursements)		571		1,196		1,767
Excess (Deficiency) of Receipts Before Transfers		571		(1,143,542)		(1,191,678)
Non-Operating Transfer In		24,000		1,200,000		1,272,707
Change in Net Assets		24,571		56,458		81,029
Total Net Assets - Jan 1 (Beginning)		435,955		859,489		1,295,444
Total Net Assets - December 31 (Ending)	<u>s</u>	460,526	S	915,947	<u>\$</u>	1,376,473

COMBINING SCHEDULE OF CASH BALANCES OF AGENCY FUNDS

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# WARD COUNTY, TX COMBINING STATEMENT OF CASH BALANCES ALL AGENCY FUNDS FOR THE YEAR ENDED DECEMBER 31, 2012

	BALANCE DECEMBER 31 2011		A	DDITIONS	DEDUCTIONS		BALANCE DECEMBER 31 2012	
CSCD/PRETRIAL FUND								
Assets:								
Cash and Cash Equivalents	\$ 	65,766	\$ 	99,270	\$	66,862	\$	98,174
JUVENILE PROBATION FUND Assets:								
Cash and Cash Equivalents	\$	71,070	\$	313,285	\$	258,198	\$	126,15
ADULT PROBATION FUND Assets:								
Cash and Cash Equivalents	\$	152,513	\$	694,321	\$	736,132	\$	110,702
DA RESTITUTION Assets:								
Cash and Cash Equivalents	<u>s</u>	2,927	\$	3,497	<u>s</u>	3,437	\$	2,98
TITLE IV-E/JPO Assets:								
Cash and Cash Equivalents	S	152,171	\$	159	\$	48,155	\$	104,17:
FLEXIBLE SPENDING FUND Assets:								
Cash and Cash Equivalents	\$	5,125	<u>s</u>	34,329	<u>\$</u>	28,189	<u>s</u>	11,265
STATE COURT COSTS FUND Assets:								
Cash and Cash Equivalents	\$	104,725	\$ 	350,744	\$	349,746	\$	105,72
TREASURER'S SPECIAL FUND Assets:								
Cash and Cash Equivalents	\$	5,043,300	\$	8,036,652	\$	5,417,622	\$	7,662,330
JP FEE FUND								
Assets:			<i>•</i>		~		•	
Cash and Cash Equivalents	<u>s</u>	50.853	\$ ===	750,405	<u> </u>	740,573	\$ 	60,685
VICTIM'S ASSISTANCE FUND Assets:								
Cash and Cash Equivalents	\$	41.880	<u>\$</u>	2,476	\$	3,071	\$	41,285
TOTAL AGENCY FUNDS Assets:								
Assets: Cash and Cash Equivalents	s	5,690,330	~	10.285.138		7,651,985	s	8,323,48

The notes to the Financial Statements are an integral part of this statement.

OTHER INFORMATION REQUIRED BY GAO



Terry R. Smith, C.P.A. Rocky L. Rives, C.P.A. SMITH & RIVES, PC Certified Public Accountants Members of: American Institute of Certified Public Accountants Division of CPA Firms Private Companies Practice Section Texas Society of Certified Public Accountants

#### REPORT ON INTERNAL CONTROL OVER FINANCIAL REPORTING AND ON COMPLIANCE AND OTHER MATTERS BASED ON AN AUDIT OF FINANCIAL STATEMENTS PERFORMED IN ACCORDANCE WITH GOVERNMENT AUDITING STANDARDS

To the Honorable Judge and Members of the Commissioners' Court of Ward County, Texas

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, the cash basis financial statements and the related notes to the financial statements of the Office of the County Treasurer, Ward County, Texas as of and for the year ended December 31, 2012, and have issued our report thereon dated July 15, 2013.

#### Internal Control Over Financial Reporting

In planning and performing our audit of the cash basis financial statements, we considered the Office of the County Treasurer, Ward County, Texas' internal control over financial reporting to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the cash basis financial statements, but not for the purpose of expressing our opinion on the effectiveness of the Office of the County Treasurer, Ward County, Texas' internal control. Accordingly, we do not express an opinion of the effectiveness of the Office of the County Treasurer, Ward County's internal control.

A deficiency in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent or detect, or correct misstatements on a timely basis. A material weakness is a deficiency, or combination of deficiencies, in internal control, such there is reasonable possibility that a material misstatement of the entity's financial statements will not be prevented or detected and corrected on a timely basis. A significant deficiency is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of the internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or, significant deficiencies. Given these limitations, during our audit we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

#### Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Office of the County Treasurer, Ward County's cash basis financial statements are free of material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

#### Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Smith & This PC

Smith & Rives, PC Monahans, Texas July 15, 2013

## SCHEDULE OF FINDINGS AND RESPONSES YEAR ENDED DECEMBER 31, 2012

## I. SUMMARY OF THE AUDITORS' RESULTS

- a. The type of report issued on the financial statements of the Office of the County Treasurer, Ward County was an unqualified opinion.
- b. The audit disclosed no significant deficiencies and no material weaknesses in internal control.
- c. The audit disclosed no instances of non-compliance that could be material to the financial statements of the Office of the County Treasurer, Ward County.
- d. The audit disclosed no:
  - 1. Known questioned costs when likely questioned costs are greater than \$10,000.
  - Instances where audit follow-up procedures disclosed that the summary schedule of prior audit findings prepared by the Office of the County Treasurer, Ward County materially misrepresents the status of any prior audit finding.
- e. The County had no major programs.
- f. The County is not subject to the Single Audit Act.
- g. The County did not qualify as a low-risk auditee.
- II. Findings Relating to the Financial Statements which are Required to be Reported in Accordance with Generally Accepted Auditing Standards.

No findings.

# SCHEDULE OF STATUS OF PRIOR FINDINGS YEAR ENDED DECEMBER 31, 2012

## A. Auditor's Review of Prior Year Findings

1. No findings in the prior year.

# CORRECTIVE ACTION PLAN FOR THE YEAR ENDED DECEMBER 31, 2012

With respect to each audit finding included in the current year's auditor's reports:

No corrective action plan is needed for 2012.